**TRINITY PLAYGROUP**

**TUITION AND FEES**

**2018-2019**

**Toddler**  **Int. & PreK** **All Classes** **All Classes**

Half Day Half Day Full Day Extended Day

8:00-12:00 8:00-1:00 8:00-3:00 8:00-5:45

Days/week 10 Payments Semester 10 Payments Semester 10 Payments Semester 10 Payments Semester

M-F $1160.50 $5744 $1160.50 $5744 $1519 $7520 $1973 $9766

MWF $802 $3969 $802 $3969 $1076 $5327 $1403 $6946

TTH $601 $2977 $601 $2977 $791 $3917 $1044 $5170

Extra Time - Extra time may be added with 24 hours notice and approval of the teacher and/or Director. Availability is dependent on overall staffing and the teacher to child state ratios. Extra time charges should be paid in full at the end of each month.

Times: 8:00-12:00 8:00-3:00 12:00-3:00 1:00-3:00 3:00-5:45

Fees: $52.00 $ 91.00 $39.00 $26.00 $35.75

Late Pick Up - Parents are expected to pick up their children at the scheduled times promptly. A late pick up is not only disorienting to the child, but also disruptive to the program. There will be a $10.00/15minute charge/child for lateness prior to 5:45PM. The Post Day program ends and school closes at 5:45 PM. It is therefore imperative that you pick up your child by 5:45 PM. There will be a $20.00 charge/child for late pick up from 5:45 to 6:00PM. In the rare instance that a parent is detained beyond 6:00PM, the late fee charge is $30.00/child per 15-minute increment. After six latenesses, an additional $25 penalty/child will be added to each late pick up charge. Additionally, if there are six latenesses, the issue will be brought to the board for review and a final decision will be made as to the appropriate action to be taken. If you realize that you will be late for pick-up, please call to inform the teachers. This helps minimize disruption and anxiety for your child.

\* Please see the back for important policy notes regarding tuition and fees.**Important Policy Notes**

Tuition should be paid by check made out to Trinity Playgroup. Tuition payments are broken into 10 payments or semester payments for your convenience. Semester payments reflect a 1% discount. Families with two or more children in the Playgroup will pay full tuition for the first child and receive a 5% discount for each child’s tuition thereafter. This discount does not apply to extra time fees.

There is a $10.00 charge if tuition is paid after the fifth business day of the payment due date, and a $20.00 charge after the tenth business day of the payment due date.

Please be aware that to maintain your child's place at Trinity Playgroup, you are responsible for 10 % payment of tuition due according to the following schedule:

Pre-Payment June 30, 2018 Payment 6 Jan. 1, 2019

Payment 2 Sept. 1, 2018 Payment 7 Feb. 1, 2019

Payment 3 Oct. 1, 2018 Payment 8 March 1, 2019

Payment 4 Nov. 1, 2018 Payment 9 April 1, 2019

Payment 5 Dec. 1, 2018 Payment 10 May 1, 2019

The Playgroup's expenses do not decrease if your child is absent temporarily due to vacation or illness. To meet its budgeted costs, the school needs to be covered by a predictable income. There will be no refunds of tuition payments.

Schedule changes can be made space permitting with two weeks notice and must remain in effect for 90 days effective November 1st. Changes made prior to November 1st will not be subject to the ninety day obligation. Schedule changes recommended by the Director are not subject to this policy.

Thirty days is required to release you from your future tuition obligation. All deposits are forfeited if you leave during your contract period.

There will be no refunds for the ten payment plan. The following prorated schedule applies to refunds for families on the semester payment plan. If you have paid in full and give notice by June 1 that you are leaving and will not be returning for the next year, your deposit may be reimbursed.

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| Notification By | Tuition Reimbursed |
| September 1 | 30% of Semester I |
| October 1 | 20% of Semester I |
| November 1 | 10% of Semester I |
| December 1 | 0% of Semester I |
| January 1 | 0% |
| February 1 | 40% of Semester II |
| March 1 | 30% of Semester II |
| April 1 | 20% of Semester II |
| May 1 | 10% of Semester II |
| Any time after June 1 | 0% of Semester II |

Deposits are “rolled over” from year to year while your child is attending Trinity Playgroup. If your child increases his/her schedule, you will need to add to your tuition deposit to match your current schedule. Deposits are refundable if you have completed your tuition obligation, paid outstanding charges in full, and will not be returning for the next school year.